

UBC 2010 Olympic and Paralympic Secretariat fonds

Compiled by Grace Phippard (2025)

***** Institutional records -- researcher access subject to review *****

University of British Columbia Archives



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Fonds Description

UBC 2010 Olympic and Paralympic Secretariat fonds. – 2002-2012; predominant 2008-2010.

5 cm of textual records.

6.14 GB of digital-born records.

Administrative History

The UBC 2010 Olympic and Paralympic Secretariat was an administrative unit within UBC responsible for overseeing UBC's participation in the 2010 Winter Olympics in Vancouver. The Secretariat collaborated with the Vancouver Organizing Committee (VANOC) in planning preparatory and Olympic and Paralympic events. They also helped organize numerous academic events at UBC to encourage student, staff, faculty, and alumni involvement in the Vancouver Olympics. This includes Sports and Society, Experiential Learning, Intellectual Muscle, and the Winter Games Events Series.

The 2010 Winter Olympic Games were held in Vancouver from February 12 to February 28, 2010, and the Paralympic Games were held from March 13 to March 24, 2010.

Women's Ice Hockey events (Olympics) and Men's Sledge Hockey (Paralympics) were held in UBC Thunderbird Arena.

Scope and Content

This fonds consists of the records from the 2010 UBC Olympic and Paralympic Secretariat. Most records are digital-born administrative files including committee meeting minutes, presentations to the UBC administration, newsletters, event programming, website content, emails, communications with VANOC, strategic planning, and financial planning. Some of the textual records in the fonds are also administrative files and relate to event planning, committee meeting minutes, and news coverage. Other materials include event photos and videos, booklets, brochures, Visitor Centre notes, and collected Anti-Olympic materials.

Notes

Fonds consists of institutional records – access requests must be reviewed by the University's FOIPOP Coordinator.

File list available.

The records in this fonds were transferred from the office of the UBC 2010 Olympic and Paralympic Secretariat in 2012.

Alphanumerical identifiers (BD-1-1...) were assigned to digital-born records during processing, but all folder and file names were assigned by the creator.

Digital file formats include .bmp, .doc, .docm, .docx, .htm, .jpeg, .jpg, .mht, .mov, .msg, .pdf, .ppt, .pptx, .rtf, .tif, .txt, .xls, and .xlsx.

During appraisal approximately 11 GB of duplicate and low-value files (brand logos, generic promotional images, unreadable files) were deleted.

There are approximately 2,276 digital-born files in the fonds.

Series Descriptions

Textual records. – 2008-2010.

5 cm of textual records.

This series contains the textual records from the UBC 2010 Olympic and Paralympic Secretariat. This includes records from preparatory academic events at UBC, the planning of the Olympics and Paralympics, and the games themselves. Materials include event brochures, speaker grant applications, the Visitor Centre's notes and general information binder, Leadership Committee meeting notes, and anti-Olympic materials collected by the Director of the UBC 2010 Olympic and Paralympic Secretariat.

Digital-Born records.– 2002-2012, predominant 2008-2010.

6.14 GB of digital-born records.

This series contains the digital records from the UBC 2010 Olympic and Paralympic Secretariat. Most records are administrative files including committee meeting minutes, presentations to the UBC administration, newsletters, event programming, website content, emails, communications with VANOC, strategic planning, and financial planning. There are also a substantial number of photographs and videos from the Olympics and Paralympics, preparatory events, and academic events hosted by the UBC 2010 Olympic and Paralympic Secretariat to encourage student, staff, faculty, and alumni engagement with the Olympic games.

File List

BOX 1

TEXTUAL RECORDS

- 1-1 [Booklets, brochures, and a ticket]. – 2008-2010
- 1-2 [Notes, UBC 2010 Olympic and Paralympics Secretariat Leadership Committee]. – February 25, 2009 – March 11, 2010
-Note, other materials related to the Leadership Committee can be found in the Digital Records series.
- 1-3 [Winter Games Events Series (WGES) event applications]. – 2009-2010
-Note, other materials related to the Winter Games Events Series (WGES) can be found in the Digital Records series.
- 1-4 2010 UBC Visitor Centre daily notes. – March 2010
- 1-5 Visitor Centre General Information Binder. – 2010
-Note, other materials related to the Visitor Centre can be found in the Digital Records series.
- 1-6 Sports and Society Media Coverage. – 2010
-Note, other materials related to the Sports and Society events program can be found in the Digital Records series.
- 1-7 Collected Anti-Olympic Material. – [ca. 2010]

DIGITAL-BORN RECORDS

- BD-1-1-Aboriginal Initiatives
 - BD-1-1-1-Thunderbird Arena Art Work
- BD-1-2-Background UBC & the Olympics
- BD-1-3-Beijing Olympics
 - BD-1-3-1-Beijing Sendoff
 - BD-1-3-1-1-Lists - subsidiary

- BD-1-3-2-Welcome Back
- BD-1-4-Briefing Notes
- BD-1-5-Clippings
- BD-1-6-Collateral
 - BD-1-6-1-Candle Poster
 - BD-1-6-2-Map
 - BD-1-6-3-Postcard
 - BD-1-6-4-Poster
 - BD-1-6-5-SOC Promotional material
 - BD-1-6-6-Ubyssy Ad
 - BD-1-6-7-pins
- BD-1-7-Commercial Rights Management
- BD-1-8-Committees
 - BD-1-8-1-Berlin-1936
 - BD-1-8-2-Communications
 - BD-1-8-3-Education
 - BD-1-8-4-Master Planning Group
 - BD-1-8-5-Security
 - BD-1-8-6-Steering
 - BD-1-8-7-Sustainability
 - BD-1-8-8-VANOC-UBC
 - BD-1-8-9-VANOC-UBC Overlay
 - BD-1-8-10-Venue Opening
 - BD-1-8-11-Volunteer
- BD-1-9-Communications
 - BD-1-9-1-Broadcast E-mails
 - BD-1-9-2-Inquiries
 - BD-1-9-3-Website
 - BD-1-9-3-1-Content
 - BD-1-9-3-1-1-About
 - BD-1-9-3-1-2-FAQ
 - BD-1-9-3-1-3-Get Involved
 - BD-1-9-3-1-4-Getting Around
 - BD-1-9-3-1-4-1-Parking
 - BD-1-9-3-1-5-Live Work Study
 - BD-1-9-3-1-6-Research
 - BD-1-9-3-1-7-What's On
 - BD-1-9-3-2-Features
 - BD-1-9-3-3-Photos
 - BD-1-9-3-3-1-Olympics

- BD-1-9-3-4-Planning Documents
- BD-1-9-3-5-Resources
- BD-1-9-3-6-Structure Documents
- BD-1-10-Community Engagement
 - BD-1-10-1-Board of Governors
 - BD-1-10-2-Community
 - BD-1-10-3-Faculties
 - BD-1-10-4-Game Plan – VANOC
 - BD-1-10-5-Marketing Council
 - BD-1-10-6-Medicine
 - BD-1-10-7-Schedules and Data
 - BD-1-10-8-Service Units
 - BD-1-10-9-Staff Groups
 - BD-1-10-10-Students
 - BD-1-10-10-1-AMS
 - BD-1-10-10-2-Academics
 - BD-1-10-10-3-Fraternities
 - BD-1-10-10-4-Plant 2010
 - BD-1-10-10-5-VANOC Student Plan
 - BD-1-10-11-University Leadership
- BD-1-11-E-mails
 - BD-1-11-1-2010 Games E-mail
 - BD-1-11-2-Mary Hayden
- BD-1-12-Education
 - BD-1-12-1-Celebrate Learning
 - BD-1-12-2-Intellectual Muscle
 - BD-1-12-3-Out From Under
 - BD-1-12-4-Sport and Society
 - BD-1-12-4-1-Slides
 - BD-1-12-5-Student Generated Programs
 - BD-1-12-6-Winter Games Seminar Series
 - BD-1-12-6-1-Acceptance Letters
 - BD-1-12-6-2-Letters
 - BD-1-12-6-3-Received Applications
 - BD-1-12-6-4-WGSS Funding Applications
- BD-1-13-Events
- BD-1-14-Finance
 - BD-1-14-1-Budget 09 – 10
 - BD-1-14-2-Invoices
- BD-1-15-Game Time Newsletter

- BD-1-15-1-Content
 - BD-1-15-1-1-Daily Editions
 - BD-1-15-1-2-Edition 1
 - BD-1-15-1-3-Edition 10 - January 14, 2010
 - BD-1-15-1-4-Edition 11 - January 28, 2010
 - BD-1-15-1-5-Edition 2 - July 2009
 - BD-1-15-1-6-Edition 3 - September 10, 2009
 - BD-1-15-1-7-Edition 4 - September 24, 2009
 - BD-1-15-1-8-Edition 5 - October 8, 2009 - Transportation Issue
 - BD-1-15-1-9-Edition 6 - October 22, 2009
 - BD-1-15-1-10-Edition 8 - November 19
 - BD-1-15-1-11-Edition 9 - December 3, 2009
 - BD-1-15-1-12-Road Closures
 - BD-1-15-1-13-Special Edition - October 14 - Integrated Transportation
- BD-1-15-2-Editorial Schedule
- BD-1-16-Games Operations Centre
- BD-1-17-Government
- BD-1-18-HR
- BD-1-19-Issues Management
- BD-1-20-Language Evaluation
- BD-1-21-Leadership Committee
 - BD-1-21-1-Mandate
 - BD-1-21-2-Minutes
- BD-1-22-Legacies
- BD-1-23-OGI
- BD-1-24-Parking
- BD-1-25-Photos
 - BD-1-25-1-Para Torch Photos
 - BD-1-25-1-1-Paralympic Torch Relay UBC - Martin Dee
 - BD-1-25-2-Project Blue Sky
 - BD-1-25-3-SOC
 - BD-1-25-3-1-2009
 - BD-1-25-3-1-1-public affairs photos
 - BD-1-25-3-2-Global Village
 - BD-1-25-3-3-Lace Up
 - BD-1-25-4-Sledge Hockey
 - BD-1-25-5-Website
 - BD-1-25-5-1-olympic_photos
- BD-1-26-Project Blue Sky
- BD-1-27-Public Affairs

- BD-1-27-1-Media Releases
- BD-1-27-2-UBC Reports
- BD-1-28-Reading Week
- BD-1-29-Research Proposals
 - BD-1-29-1-Own the Podium
 - BD-1-29-2-Project Summary
 - BD-1-29-3-Research
 - BD-1-29-4-Richmond Centre
 - BD-1-29-5-VANOC
- BD-1-30-Risk Management
- BD-1-31-Robson Square
- BD-1-32-Strategy
 - BD-1-32-1-Games Command Centre
- BD-1-33-Tickets
 - BD-1-33-1-Olympics
 - BD-1-33-2-Paralympics
- BD-1-34-Torch Relay
 - BD-1-34-1-Olympic Torch Relay
 - BD-1-34-1-1-Booth
 - BD-1-34-1-2-Candles
 - BD-1-34-1-3-Final Report
 - BD-1-34-1-4-Torch Building
 - BD-1-34-1-5-Torchbearer Briefing
 - BD-1-34-2-Paralympic Torch Relay
 - BD-1-34-2-1-Budget
 - BD-1-34-2-2-Final Report
 - BD-1-34-2-3-Funding Application Form
 - BD-1-34-2-4-Run of Show
 - BD-1-34-2-5-Torchbearer Nominations
 - BD-1-34-2-6-Volunteer
 - BD-1-34-3-Torch Team
- BD-1-35-Transportation
- BD-1-36-VANOC
- BD-1-37-Venues
 - BD-1-37-1-Accommodation
 - BD-1-37-2-International Media Centre
 - BD-1-37-3-Thunderbird Arena
 - BD-1-37-4-UBC Event Venues-Locations
- BD-1-38-Volunteer - Olympics and Paralympics
 - BD-1-38-1-Admin

- BD-1-38-2-Campus Tours
- BD-1-38-3-Equipment
- BD-1-38-4-Planning & Communications
- BD-1-38-5-Recruitment
- BD-1-38-6-Scheduling
- BD-1-38-7-Swag
- BD-1-38-8-Tickets
- BD-1-38-9-Training
 - BD-1-38-9-1-Technical Training
- BD-1-38-10-Visitor's Centre Binder info
- BD-1-38-11-Volunteer Recognition Event
 - BD-1-38-11-1-Emailed separate lists
 - BD-1-38-11-2-RSVP's Info
- BD-1-38-12-Volunteer contact info
- BD-2-1-Sport & [Society] 2010
- BD-3-1-Olympic Torch Relay
- BD-3-2-Olympic Torch Relay - Aftaab Gulam
- BD-3-3-Olympic Torch Relay - UBC REC
- BD-3-4-Paralympic Torch Relay - Aftaab Gulam
- BD-3-5-UBC VIDEOS - PARALYMPIC TORCH RELAY
- BD-3-6-Visitors Centre - Aftaab Gulam
- BD-3-7-Volunteers Reception - Aftaab Gulam
- BD 4-1-UBC 2010 LR Jpegs
- BD-5-1-2010 UBC HR Jpegs